



**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
COUNCILLORS' BULLETIN – ISSUE DATE 7TH MAY
2003**

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IMPORTANT INFORMATION FOR COUNCILLORS

<u>COMMITTEE MEETINGS</u>				
FROM 12th – 16th MAY 2003				
	MONDAY 12TH MAY 2003	AT 1 PM	CAMBOURNE SERVICE PROVIDERS (Contact Officer Ian Senior)	CAMBOURNE
	THURSDAY 15TH MAY 2003	AT 2 PM	ANNUAL COUNCIL (Contact Officer Susan May)	COUNCIL CHAMBER
		AFTER COUNCIL	CABINET (Contact Officer Susan May)	COUNCIL CHAMBER

Training Courses

Name of Course	Description	Date and Venue
Performance Improvement Network	To Hear a Presentation from Chief Executive of Kent County Council, rated as excellent in their recent CPA assessment.	May 21 st 2003 at Ravenwood Hall, Rougham Nr Bury St Edmonds

If you are interested in any of the above courses please contact Patrick Adams on (01223) 443408 or patrick.adams@scams.gov.uk

Know Your Local Council and Councillor

South Cambs' 'Know Your Local Council and Councillor' guide for 2003/04 is being distributed to all households with South Cambs Magazine, Summer issue in July.

This will include a photograph and contact details of every councillor. If you have not yet had an up-to-date head and shoulders photograph taken by the Graphics Department please call into their office on the 1st floor, or contact them on (01223) 443158, sean.gentle@scams.gov.uk, or (01223) 443088, lesley.broadley@scams.gov.uk

Photo deadline: Monday 19 May 2003.

A copy of your listing will be sent to you for approval.

The guide is funded by advertising and any interest in this should be directed to Charlotte at Manning Publishing on 01954 212906, charlotte@manpublishing.co.uk
All repeat and internal advertisements will receive a 25% discount from rate card price.

A media guide is available to view on the intranet at:
<http://intranet/Media/Know%20your%20Coun%20media.pdf>

For further information please contact Sally Carroll, communications manager on (01223) 443262 sally.carroll@scams.gov.uk

Cambridge Core Traffic Scheme Stage 3 – Silver Street Area

At a meeting of the Cambridge Environment and Transport Area Joint Committee on April 7th, 6 City and 6 County Members approved measures to restrict traffic in Silver Street.

Following extensive public consultation with the public and key stakeholders, including an officer briefing to South Cambs' Members, 780 responses were received. There were specific concerns raised over the effect of transferring traffic onto other routes, confusion that might occur under Option B, and with regards the visual intrusion of the coach drop off facility and the number of signs needed.

Option B with road closure between 10am and 4pm, and between midnight and 6am, accompanied by tidal flow of traffic into/out of the city was preferred.

The committee resolved by a majority to:

- i) note the response to the consultation;
- ii) approve the Traffic Regulation Orders and to inform the objectors accordingly;
- iii) approve Option B as a basis for implementing a road closure between 10am and 4pm and between midnight and 6am;
- iv) approve Streetscape measures in Silver Street;
- v) extend the remit of the Appeals Panel to the Silver Street closure;
- vi) approve the construction of an alternative coach pick-up and drop-off point in Queen's Road;
- vii) approve the inner ring road layout changes measures shown in Plans 2-5;
- viii) approve the toucan crossing works at Garret Hostel Lane and Gresham Road;
- ix) approve the changes to the central area signing system associated with the road closure in Silver Street;
- x) indicate its support to the City Council for a segregated pedestrian and cycle footway across Queen's Green;
- xi) support the timetable for implementation set out in Appendix K
- xii) note the work proposed on reviewing highway signing detailed in paras. 5.9 and 5.10 and agree to a review as outlined in the document from Councillors Reid and Huppert entitled 'Road signage: proposal for a study';
- xiii) note the proposed review outlined in 8.2;
- xiv) request the City and County Councils to amend the objectives for further stages of the Core Traffic Scheme to include an additional penultimate point; "respect the character of the City of Cambridge";
- xv) agree to review the method of enforcement for road closures currently using rising bollards as and when powers of enforcement by CCTV are available; and
- xvi) determine that the variable message signing in Silver Street should be removed when the eventual closure of Silver Street to non-permitted traffic is introduced.

The full agenda and minutes to the AJC can be found on Cambridgeshire County Council's website at the following link:

<http://www2.cambridgeshire.gov.uk/db/reprack.nsf/c3cf865e3cc1131380256a6b0037e439/d214d02511f318ea80256cfb003c64df?OpenDocument>

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

SUSTAINABILITY AND COMMUNITY PLANNING PORTFOLIO HOLDER MEETING

At a meeting held on Tuesday, 29th April 2003 at 10.00am

PRESENT:

Councillor JD Batchelor (in the Chair)	Portfolio Holder
Cameron Adams	Strategic Development Officer
Christopher Bethell	Planning Policy Officer (Tourism and Monitoring)
Iain Green	EHO (Projects and Campaigns)
Nick Grimshaw	Conservation Manager
Maggie Jennings	Committee Administrator
Simon McIntosh	Ast Director of Housing & Community Services
Clare Roberts	Tourism Officer
Councillor DSK Spink	Leader of the Council
Jane Thompson	Community Development Partnerships Manager

An apology for absence was received from Paul Swift.

Also in attendance was Councillor SA Harangozo.

1. MINUTES

1.1 The Minutes of the meeting held on 26th March 2003 were approved.

2. MATTERS ARISING

2.1 Minute 3.3 (Leaflet) – It was noted that approximately 500 responses had been received so far in respect of the leaflet enclosed with the Spring edition of the South Cambs magazine concerning the Local Strategic Partnership. SM was in the process of analysing the replies.

2.2 Minute 4.1 (Solar Hot Water System) – The report from CA would be available at the next meeting.

3. LOCAL STRATEGIC PARTNERSHIPS UPDATE

3.1 SM gave a verbal update on the following:

Libraries

- Bids had been received by the County Council for all the libraries
- Three of the bids involved temporary accommodation (Bassingbourn, Melbourn and Swavesey), however more permanent buildings in the grounds of the village colleges was being considered
- The Library service would be recommending that all the bids be accepted
- A further report would be considered by the County Cabinet on 17th June
- A number of the libraries would need capital funding
- Gamlingay Parish Council had committed £12,000 per year towards provision of a library in their village
- Concern was expressed that Swavesey and Melbourn had not involved their proposed long-term volunteers in discussions regarding their individual business plans

Voluntary Sector Workshops held on 15th April

- A report on the outcome of the workshops was awaited from the facilitators (BMG)
- It had been agreed at the workshops that the voluntary sector should be involved in the LSP
- A report would be presented to the next meeting of the LSP recommending a panel of 5 members to attend future meetings. The groups would include representatives from *inter alia* health, transport, environment.
- Public Service Agreements had been signed by the County and the Government, however it was noted that delivery aspects extended beyond County functions, eg health and environment
- Reports would be submitted to the next meeting of the LSP concerning delivery of Parish Plans and the recommendation that the shadow LSP Board be made a permanent Board.

3.2 Councillor Harangozo addressed the meeting and welcomed the involvement of Parish Councils in the preparation of Parish Plans, however he indicated that the involvement of ACRE had not been quite so successful. In response JT informed the meeting that it had been recognised that ACRE had not fully utilised the planning process and that the Principal Planning Policy Officer (Housing) was due to meet the ACRE representative responsible for Parish Plans to discuss the matter.

3.3 Councillor Harangozo concluded the discussion by requesting that consideration be given to appointing a representative for Parish Councils at future LSP meetings. SM informed the meeting that CALC had indicated that Parish Councils should be representative and in those circumstances he would be recommending a representative from CALC be invited to LSP meetings.

4. SUSTAINABILITY ISSUES – VERBAL REPORT

4.1 The Strategic Development Officer reported on the following:

Wind Turbine Feasibility Study at Cambourne

4.2 The SDO has contacted Cambridgeshire Wildlife Trust and Peter Jarman from Wrenbridge. Both are receptive to a wind turbine being situated at Cambourne although Peter Jarman would prefer the turbine to be located within Cambridgeshire Wildlife Trust's Ecopark. Following discussions with SCDC's Cambourne Planning Team the SDO suggested the alternative location (approx. 3 acres of land immediately in front of Cambourne Business Park alongside the A428) may prove to be a more suitable site. A meeting would be held in due course with all interested parties.

Energy Saving Trust (EST) Feasibility Study

4.3 Further to the previous report provided at the 27th February meeting, the SDO announced he has since received a letter from the EST informing him that the application for funding had been approved in principle.

European Climate Change Menu Programme

4.4 CA reported on the meeting held in Utrecht 6th-8th April as follows:

- A project timetable had been formulated

- A project website was currently being developed that would include the South Cambs logo. A project database would be created that would be available as best practice to other local authorities. It was noted that South Cambs was the only UK participant in the programme
- The next meeting would be held in Poland in 2004

4.5 CA also informed the meeting that he had arranged a meeting with ECOFYS the following week to discuss the implementation of the climate change menu programme within South Cambs during June. CA would also be liaising with senior officers to ensure members of staff are able to attend subsequent workshops; the aim being to develop a climate change policy for South Cambs.

Peri-Urban Landscape Scenes (PULSE) EU Application

4.6 As reported at the 27th February meeting, South Cambs had joined the European PULSE partnership comprising Cambridgeshire County Council, Cambridge City Council and Cambridge University's Darwin College together with various organisations based in France and the Netherlands. The PULSE project will concern the management and protection of peri-urban landscapes in Cambridgeshire. If the application proved successful South Cambs share of the funding would amount to £50,000. The proposal is due to be submitted in May 2003 and the outcome should be known in September. Two officers (one based at Darwin College, the other at Cambridgeshire County Council) will help coordinate the project on behalf of the UK partners.

Sustainability Officer Support Group

4.7 The next meeting would be held on the 20th May.

5. TOURISM UPDATE – VERBAL REPORT

5.1 The Portfolio Holder welcomed Christopher Bethell and thanked Jon Dixon for his contribution to previous meetings.

5.2 CR reported that the City Council had recently appointed a new head of Economic Development (Nick Bolton) and it was **AGREED** that CR would arrange a meeting between the Portfolio Holder and NB at the earliest opportunity.

5.3 The City Council had recently installed a new premium call telephone system, with calls costing 60p per minute, however direct lines to officers were still available.

5.4 It was noted that the information signs had still not been installed on the M11 and the Portfolio Holder agreed to investigate.

5.5 It was also noted that several new establishments had been included in the guide with more new ones proposed and that in 2004 all Bed and Breakfast establishments would be graded.

5.6 It was suggested by DS that a competition be held to find the best B & B establishment in South Cambs. CR undertook to investigate.

6. ANY OTHER BUSINESS

6.1 NG informed the meeting that a publication entitled 'The Anglo Saxons in South Cambs' had been published and all Members of the Council had received a copy. Copies would also be forwarded to CR and this Council's library.

- 6.2 IG had received a letter from GO-East containing the outcome of the HECA progress report submitted by the Council and informed the meeting that since 1996 a 2% reduction in CO₂ emissions had been achieved in the district. The letter also praised the workshops in respect of the South Cambridgeshire Solar Club Self-Build Scheme facilitated by CA .
- 6.3 It was reported by IG that positive feedback had been received following an item in the last South Cambs magazine concerning the Green Waste Scheme.
- 6.4 It was noted that the Contact Centre would take calls concerning the waste service.
- 6.5 DS asked IG to investigate ways in which to reduce the visual impact of wheelie bins.
- 6.6 In conclusion JB thanked everyone for their support during his two years as the Sustainability Portfolio Holder.

7. DATE OF NEXT MEETING

- 7.1 The next meeting will be held on Tuesday, 10th June 2003 at 10am in CR2.

The meeting closed at 11.20 am

DECISIONS MADE BY PORTFOLIO HOLDERS

Decisions Made By Portfolio Holder For Community Development

Applicant	Decision	Reason
Cambridge Music Festival	To award an Art Project Grant (AP32) of £1,765	Towards the cost of a range of concerts and workshops across the District in November 2003

GENERAL INFORMATION ITEMS

Call-In Arrangements

The Chairman of the Scrutiny Committee or any five other Councillors may call in any executive decision recorded in this bulletin for review. The Committee Manager must be notified of any call in by **Wednesday 14th 5pm May 2003**. All decisions not called in by this date may be implemented on **Thursday 15th May 2003**.

Any member considering calling in a decision made by Cabinet is requested to contact the Committee Section to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in Part 4 of the Council's Constitution, 'Scrutiny Committee Procedure Rules', paragraph 12.